



# Utah Weatherization Program Notice

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Effective Date 4-11-2013

UWPN # 2013-001

**Subject:** Annual Notice of Program Changes

**Basis:** Annual Public Hearing

**Purpose:** As required by 10 CFR 440.14(a) the State will be holding a Public Hearing to receive comment on the State Plan that will be submitted to the Department of Energy for PY2013-2014.

This program notice documents the changes that are currently being proposed for PY 2013 and reiterate the changes made during the course of the PY 2012 using the Program Notice format in D1. 1. B. i.

**Scope:** The changes noted in this UWPN will be effective 4-11-2013.

Included with this notice are the year's previous UWPN's.

## **Responsibilities:**

Local Agencies –

- Review proposed changes and provide any comments using
- Implement applicable changes on effective date.

State WAP Staff –

- Amend Program Guidelines with necessary changes for submittal of the annual DOE grant application. (Change 2013-007 to 2013-013, 2013-017 to 2013-026)
- Rewrite Section A3. Program Allocations
- Create Attachment 7 Multi-Family Review Protocol
- Amend Attachment 11 Monitoring Schedule
- Amend Attachment 15 Expenditure Priorities
- Amend Attachment 16 Allocation Formula
- Amend Attachment 17 Approved Cellulose Manufacturers
- Update Attachment 33 Travel Policy
- Compile Previous changes and issue with UWPN 2013-001

Brad Carpenter  
Program Specialist  
Utah Weatherization

Utah WAP Guideline Change Form

Change Tracking Number	Timestamp	What section do you want changed?	Reason for suggested change?	Proposed text of change.	Current text.	Name of agency or organization	Name of submitter	Status (Pending, Approved, Disapprove Edited, Published)
2013-017	3/20/2013 13:03:59	Attachment 11 Monitoring Schedule	Change dates for PY 2013	Changed dates	N/A	State WAP	Brad Carpenter	edited
2013-018	3/20/2013 13:06:35	Attachment 15 Expenditure Priorities	Updated dates. Removed ARRA funds. Reduced minimum DOE expenditure to 95%	Updated dates. Removed ARRA funds. Reduced minimum DOE expenditure to 95%	N/A	State WAP	Brad Carpenter	edited
2013-019	3/20/2013 13:44:28	Attachment 33 Travel Policy	Updated to current version Dated 7-1-2012	Updated to current version Dated 7-1-2012	N/A	State WAP	Brad Carpenter	edited
2013-020	3/25/2013 13:23:12	C5. 3. c.	Corrected wrong reference	c.Owner Declines Cost Share If the property owner declines cost sharing refer to C5. 1. e.	c.Owner Declines Cost Share If the property owner declines cost sharing refer to C5. 1. d.	State WAP	Brad Carpenter	edited
2013-021	3/26/2013 7:33:51	E4. 1. a.	Adding new section to comply with DOE Grant Application review comments	a. Agencies will also provide the client with EPA pamphlet 402-K-02-003, A Brief Guide to Mold, Moisture, and Your Home.	None	State WAP	Brad Carpenter	edited
2013-022	3/26/2013 11:18:31	Attachment 16 Allocation Formula	Applying the Allocation formula per the status quo would cause an uneven allocation of LIHEAP funds which would be detrimental to the program.	I propose we run the 12-15 LIHEAP award through the proposed 2013-2014 allocation formula. This would include an operating base of \$30,000 per agency, and have a density factor of 2.25.	The guidelines have never made clear how the LIHEAP is allocated. The status quo uses the total percentage of the DOE allocation to calculate the LIHEAP allocation.	State WAP	Matt Turner	Pending
2013-023	3/26/2013 15:00:35	B9. 2. viii.	Added a new B9. 2. viii. and renumbered remaining.  This add a reference to a new Attachment 07 Multi-Family Review Procedure	viii. Multi-Family audits done using the EA-QUIP will be reviewed using the procedure outlined in Attachment - 07 Multi-Family Review Protocol.	None	State WAP	Brad Carpenter	edited
2013-024	3/26/2013 15:18:32	Attachment 7 Multi-Family Review Protocol	Created a new Attachment using the document given to us by DOE outlining the Multi-Family review procedure.	Attachment 07	None	State WAP	Brad Carpenter	edited

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2013-025	3/26/2013 16:07:21	Attachment 17 Approved Cellulose Manufacturer	Annual re-certification of Approved Cellulose Manufacturers. Only dates were changed.	Attachment 17 Approved Cellulose Manufacturers	N/A	State WAP	Gary Spangenberg	edited
2013-026	3/27/2013 8:20:04	A3.	Rewrite of Section A3. to reflect the changes to the allocation formula and clean up the formatting and language in the section.	See Draft Section A3 document	See Original Section A3 document.	State WAP	Brad Carpenter	edited