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WEATHERIZATION VEHICLE MAINTENANCE SPECIFICATIONS

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SERVICE	INSPECTION	REPLACEMENT
<u>Fluids</u>		
Battery	Monthly	Add as Needed
Brake	Monthly	Add as Needed
Clutch	Monthly	Add as Needed
Differential	5,000 miles	30,000 miles
Oil	Weekly	5,000 miles
Power Steering	Monthly	Add as Needed
Radiator Coolant	Monthly	30,000 miles
Steering Gear Box	5,000 miles	Add as Needed
Transmission (Automatic)*	Monthly	30,000 miles
(Manual)	5,000 miles	30,000 miles
<u>Filters</u>		
Air	5,000 miles**	Clean every 5,000 miles. Replace as Needed.
Gas	-	Replace as Needed
Oil	-	5,000 miles
<u>Miscellaneous</u>		
Brakes	Yearly	Replace as Needed
Chassis Lubrication	-	5,000 miles
Drive Belts	Monthly	Replace as Needed
Engine Tune-up	Yearly	Tune-up as Needed
Radiator Hoses	Monthly	Replace as Needed
Repack Front Wheel Bearings	-	Repack when brakes are relined
Tire Pressure***	Monthly	Rotate Tires Every 6,000 miles where applicable

\* Automatic Transmissions should be checked while engine running in most cases.

\*\* In dusty regions, air filters should be checked every 2,500 miles.

\*\*\* Must be checked cold.

Note: Follow manufacturer's maintenance specifications where possible. This list is to be used as a guide when such specifications are not known.

All vehicles must be equipped with spare tires, usable jacks, lug wrenches, fire extinguishers, road flares or reflectors and first aid kits. Fire extinguishers and first aid kits must be checked monthly and are to be refilled as needed. Currently licensed operators must operate all vehicles and all vehicles must carry insurance required by law. Vehicles shall not be operated without these conditions being met.