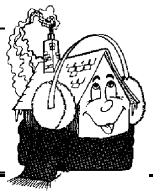
State of Utah
DCC – FORM 882
HEAT Program
Rev. 05/2005



SELF EMPLOYMENT LEDGER FORM

Self Employed Person	**Case #**	**Month of**
Business Name	Social Security #	

Please complete both Part A and Part B.

PART A...INCOME RECEIVED: Please list all income received from your business in the above month. Entries can be made by jobs completed, money received, sales and commissions received, daily cash receipts, etc. **You must prove your gross income by bringing in your books, ledgers, vouchers or other proof.** Any barter & exchange must be reported as part of your income. List name of payee.

PART B...BUSINESS EXPENSE: Please list all your business expenses. Business expenses are the cost of doing business. They do not include personal expenses such as income taxes, lunches, driving to & from work. Allowable expenses include labor cost (not family members), stock, rent, supplies, raw material, business taxes, and utilities. Bring in receipts, canceled checks or other proof of business expense. **Must be paid to be allowed.**

Date Rec.	Income Received	Amount		Date Pd:	Business Expense Paid	Amount	
1. Total income received this month:				**2. Total expenses paid this month:**			

3. Total Month's Income		minus Total Month's Expenses		**= MO. NET GROSS INCOME**	

4. *If expenses are more than income, enter -0-. If you are a farmer with $1,000 or more in earnings each year, enter loss here.*

5.* *If your household has more than one self-employment business, total all net gross income from all self employment. The only loss you may enter is a farming loss. Each entry below should have a separate form 882 to each Net Gross Income.*

#1. Net Gross		#2. Net Gross		#3. Net Gross		**TOTAL NET GROSS**	

The above is a correct statement of my actual self-employment income and expenses.

Customer Signature:		**Date:**	

I have reviewed verification and checked off each allowable item with the customer.